

Curriculum Change or Course Drop

Student's Name: _____ Grade: _____
Last First

Primary Instructor's Signature: _____ Effective Date: _____ School Name: _____

Please use this form when:

1. Making an addition or deletion of a curriculum/resource during the school year for grades K6-12.
2. Dropping a high school level course.

Curriculum/Resource Change (K6-12)

SUBJECT/COURSE	CHANGE (Check one)		TITLE OF BOOK/RESOURCE	GRADE LEVEL	PUBLISHER
	ADD	DELETE			

PLEASE NOTE—High School Track I, II, and IV students—please do not use this form when making major changes or adding a new course.

- Submit a **new** Course Description labeled “**Revised**” when making **major changes** to an existing course.
- Submit a **new** Course Description when adding a **new course**.

Course Drop (High School Level Courses)

COURSE DROPPED	DATE

Please make a copy for your records and send the ORIGINAL to:
 SCAIHS ♦ 930 Knox Abbott Drive ♦ Cayce, SC 29033

For office use:
 Appr./Entered by: _____
 Date: _____